



## ADVISORY COMMITTEE MEETING Minutes May 14, 2013

**Location:** Pierce College, International House, Room 103

**Present:** Martin Best, Diane Bomer, Sarah Miller, Marci Scott, Keith Weir

**Staff:** Diana Arbuckle, Jo Ann Baria, Linda Crerar, Kellie Hale, Ron May, Paul McNeil

### **Welcome, Introductions, Announcements,**

Martin Best called the meeting to order.

- New Committee Member was introduced: Diane Bomer, Community Disaster Educator, Red Cross Alternate and alternate for Advisory Member, Tracy Peacock.
- Jo Ann Baria provided updates on CTC/Workforce Education Council and Pierce College.
- Ron May discussed new job positions such as the HSEM's Intern Coordinator and Program Coordinator for the HSEM and Fire Command programs.

**Motion #1:** Approval of January 30, 2013 minutes

### **Center of Excellence Program**

#### **Recovery Planning Workshop**

- EMD and the Center agreed to do four recovery planning workshops around the state.
- The workshop was rated highly by attendees with over 25 participants. There was a good interaction between EM and colleges.
- Committee member, Lit Dudley came up with a table-top exercise for the event.

#### **Industry Skills Gap Forum**

- On April 2, 2013 at the Tacoma Convention center 41 contributors in the Emergency Management/ Homeland Security industry participated.
- The purpose of the event was to discuss the current needs related to the EM/HS field and how is the community supporting those needs.
- Sarah Miller, Emergency Manager from City of Auburn helped the HSEM program get a table at the event.
- The employment for the EM/HS industry is expected to rise to 22% over the next 1-5 years.
- As the economy recovers, the Government expects to see a little increase over the next year and then more so in 3-5 years.

- Diana Arbuckle researched what skills our students will need for them to be successful in the workforce.

### **Program Self-Assessment 2012-2013**

- Every three years all of the Centers of Excellences across the state will have to do a self-assessment by the State Board.
- State Board members in attendance: Krista Fox, Dean Health, Business and Professional Services, Tacoma Community College; Cheri Lolland, Vice President for Instruction, Bates Technical College; Marie Bruin, Policy Associate, SBTC; Kendra Hodgson, Policy Associate, SBTC; and Katherine Mahoney, Program Administrator, SBTC.
- Advisory Committee Vice-Chair, Martin Best was in attendance as was HSEM faculty member, Paul McNeil.
- The review team commended that the Center for the following initiatives:
  - Developing agreements with other colleges to deliver Homeland Security/Emergency Management (HSEM) certificate and AA programs online.
  - Leveraging a FEMA grant to integrate HSEM curriculum into ESL/ABE courses, showing a creative approach to a critical area.
  - Rigorous strategic planning with the Center advisory board
  - The improvement of the Center newsletter to be clearer and provide more concise information.
- The review team asked that the Center continue to inform the system of new and emerging trends and assist colleges to identify industry skills requiring integration into their existing programming.
- The review team is also interested in the Center's further work in supporting a career pathway for Veterans into HSEM careers.
- The Center is encouraged by the review team to take on additional work in engaging with other workforce development partners (workforce development councils, economic development councils, associate development organizations) as well as industry to define whether there is an existing skills gap and how the college system can best respond to that need.

### **2013-2014 COE's Work Plan**

- Partnering with Washington State Emergency Management, other government emergency management agencies and our community and technical college Safety, Security and Emergency Management Council (SSEM) and the Business Affairs Commission Security & Safety Committee (BAC) conduct workshops and training events, attending conferences and providing weekly eNews Bulletins about resources that will help our campuses and communities become better prepared.
- Continue the HSEM Education and Training Strategic Initiative. The Center guided, by our industry, is working to ensure that our SBCTC colleges have access to the curriculum and training

needed to ensure we identify educational pathways in this growing professional field statewide to create the skilled workforce without expanding costs. The strategy is designed to maximize capacity and minimize program duplication while building a “career pathway” from K-12 on to postsecondary education that includes certificate programs and associate and bachelor degrees which are needed to address the move towards professionalization of the field. The strategy support the new technology advances and uses statewide online eLearning environment as a primary deliver method for HSEM and affiliated curriculum.

- Working with the other Centers of Excellence we must engage with businesses large and small, trade associations and other non-governmental organization in an effective dialogue about their specific emergency and security training and education requirements and evaluate how the current HESM and public safety programs can better meet their business/industry requirements. HSEM training and education can provide businesses with the knowledge and tools needed to help them be more resilient and able to survive the financial hardships brought on by unexpected events, such as natural disasters. The Centers for Agriculture, Allied Health, Energy, Global Trade & Supply Change Management and Marine Manufacturing/Technology have begun discussions and identified actions that need to be taken to integrate HSEM curriculum into those critical industry areas. This is a big job that needs to be at the top of our priorities. The challenge is immense related to time and resources but it must be met because our economic vitality is at risk.

### **Educators Summit**

- The summit was called State of the State: Journey Towards Assessing Homeland Security Emergency Management Education.
- Held at Highline Community College on June 17-18, 2013.
- Glen Woodbury, Director Center for Security and Defense at the Post-Naval Academy was our keynote speaker/moderator for the event.
- The overarching objective of this Summit was to bring together educators and practitioners to discuss key developments in HSEM education, expand our networks to collaborate on addressing our education and training needs, and develop innovative way we can advance our academic and professional field.
- Our speakers, panelists, and working groups who were in attendance for this event discussed key developments in the profession and shared best practices that will help us build out State’s HSEM pathway for K-12 and postsecondary education.

### **Applied Technology & Allied Health Division – HSEM Degree**

#### **Homeland Security Emergency Management Degree**

- The HSEM and Fire Command program will combine to have the same Program Coordinator. The new Program Coordinator has been hired.
- The HSEM Program received money (\$5,000) to participate in Quality Matters that was designed to help online course be more effective to students and instructors.
- Quality Matters will review 50-75% of the HSEM courses with the hope that all courses will be reviewed for the fall quarter.

#### **Program Expansion/Collaboration:**

- The HSEM program has and articulation agreements with Lower Columbia College, Peninsula College, and Skagit Valley College to offer Pierce College's Homeland Security Emergency Management degree program at their schools.
- The HSEM program is in discussion to expand the degree program to Edmonds Community College, Grays Harbor College, Bellevue Community College, Renton Community College, Whatcom Community College, Big Bend Community College, and Wenatchee Valley Community College.
- Edmonds Community College is interested in addressing need for specialty focused certificates like the Continuity of Operations (COOP) certificate they have currently.
- Washington Association of Building Officials (WABO) building official's implementation of "Independent Program" Certificate/Degree in Hazard Mitigation/Recovery Code Administration.

#### **Bachelor's Degree Pathway**

- HSEM program is currently in the midst of designing a Bachelor's Degree pathway for students. Jo Ann Baria and Pierce College Chancellor, Michelle Johnson to talk with Central Washington University about their BAS program for HSEM.
- Central Washington University has an online Bachelor of Applied Science (BAS) degree for Information Technology & Administrative Management. CWU will collaborate with HSEM to install a BAS that will offer Specialty Emergency Management/Homeland Security and Cyber-Terrorism.
- Peninsula College has an online BAS degree in Management. Students can go into their program with an AA. One of the requirements the course has is that the student will have to do two internships that total 500 hours.
- Bellevue and Grays Harbor are interested in establishing a BAS in HSEM
- Bellevue College has the most resources to develop an online Bachelors course for HSEM and the plan is to make it statewide.

## **HSEM Degree Stats & Updates**

- The HSEM degree program has five graduates this year (3 AA and 2 certificates)
- One student will transfer to CWU to earn a BAS in Information Technology & Management
- Each student who is earning an AA degree for HSEM will have to do a 120 hour onsite internship with the last 30 hours in an online course.
- Diana Arbuckle, Internship Coordinator, interviews applicants and helps them to find an intern position.
- We have interns stationed at the City of Lakewood, EMD, FEMA, and the Department of Health with a 40% track record of transferring internship to a full time position.